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PLANNING & DEVELOPMENT COMMITTEE MEETING OF THE WITNEY TOWN COUNCIL

Held on Tuesday, 17 February 2026

At 6.00 pm in the Virtual Meeting via MS Teams - Virtual Meeting

Present:

Councillor G Doughty (Chair)

Councillors:	J Treloar (In place of D Temple) J Doughty	G Meadows R Smith
Officers:	Derek Mackenzie Cara Murray	Senior Administrative Officer & Committee Clerk Admin Support Assistant - Communities & Planning
Others:	None.	

P111 APOLOGIES FOR ABSENCE

An apology for absence was received from Councillor J Aitman.

Apologies were also received from Councillor D Temple, Councillor J Treloar attended as a substitute.

P112 DECLARATIONS OF INTEREST

There were no declarations of interest from members or officers.

P113 PUBLIC PARTICIPATION

There was no public participation.

Councillor G Meadows joined the meeting at 6:02pm.

P114 PLANNING APPLICATIONS

The Committee received and considered a schedule of planning applications from West Oxfordshire District Council.

Resolved:

That, the comments, as per the attached schedule be forwarded to West Oxfordshire District Council.

P115 **OCC CONSULTATION – VARIOUS ROADS (CHERWELL & WEST) - PROPOSED DISABLED PERSONS PARKING PLACES**

The Committee received correspondence from Oxfordshire County Council in respect of requests for the removal and installation of disabled parking spaces across the County.

Members had no objections to the proposals presented specifically they reviewed the request to remove a space in Gloucester Place which they supported given the demand for parking in what was a narrow road.

Resolved

That a no Objection response be submitted.

P116 **MHCLG CONSULTATION - REDUCING THE PREVALENCE OF PRIVATE ESTATE MANAGEMENT ARRANGEMENTS**

The Committee received notification of the Government consultation on reducing the prevalence of private estate management arrangements.

Members noted the complexity of the consultation, which comprised 156 separate questions within a 23-page online submission it was therefore agreed that the submission a written response would be more appropriate.

Concerns were raised regarding the potential financial implications and operational impact on the Town Council arising from any proposed changes. In particular how any commuted sums would be calculated to ensure the long-term protection and maintenance of assets that may be transferred to the Council's care. It was also emphasised that the Council should retain the right to refuse the adoption of assets where it is not satisfied that sufficient provision has been made to enable their sustainable long-term maintenance and service delivery for the community.

It was unanimously agreed that the views of all Councillors should be sought prior to Officers drafting a formal response for the Committee's approval and that these be forwarded to Officers no later than 3 March, in order to enable a draft response to be prepared for consideration by the Planning and Development Committee at its meeting on 10 March.

Resolved

1. That Officers issue details of the consultation to all Councillor with a request for submission of their comments and,
2. That Officers prepare a draft response for approval at the next meeting of the Committee on 10 March 2026.

The meeting closed at: 6.24 pm

Chair

Witney Town Council

Planning Minutes - 17th February 2026

114

114- 1 WTC/019/26 Plot Ref :-25/02661/OUT Type :- OUTLINE
Applicant Name :- . Date Received :- 22/01/2026
Location :- 61 Mirfield Road Date Returned :- 18/02/2026
Proposal : Outline application with all matters reserved for the erection of 1 self build dwelling. (Amended description)
Observations : Witney Town Council continue to be minded to object to the application as they feel they still lack sufficient details in order to make an informed decision.

114- 2 WTC/020/26 Plot Ref :-26/00107/HHD Type :- HOUSEHOLDE
Applicant Name :- . Date Received :- 22/01/2026
Location :- 16 Church Green Date Returned :- 18/02/2026
Proposal : Erection of rear dormer window.
Observations : Witney Town Council has no objections regarding this application.

114- 3 WTC/021/26 Plot Ref :-26/00108/LBC Type :- LISTED BUI
Applicant Name :- . Date Received :- 22/01/2026
Location :- 16 Church Green Date Returned :- 18/02/2026
Proposal : Internal and external alterations to include the addition of a dormer to the north roof pitch of the second floor rear bedroom
Observations : Witney Town Council has no objections regarding this application.

114- 4 WTC/022/26 Plot Ref :-26/00246/HHD Type :- HOUSEHOLDE
Applicant Name :- . Date Received :- 09/02/2026
Location :- 104 Woodstock Road Date Returned :- 18/02/2026
Woodstock Road
Witney
Proposal : Erection of first floor side extension.
Observations : Witney Town Council has no objections regarding this application.

The Meeting closed at : 6:24pm

Signed : _____ Chairman Date: _____

On behalf of :- Witney Town Council